



# **Uniform Policy**

**Reviewed July 2021**

<b>Policy reviewed, updated and ratified by the GB</b>	<b>July 21</b>
<b>Date of next review:</b>	<b>July 24</b>

## **Principles**

Our policy is that all students should wear clothing that is in keeping with a purposeful learning ethos. We also believe that certain school activities are facilitated by specialised and appropriate clothing (including organised events outside normal school hours).

## **Aims**

Our policy is based on DfE guidelines and also the belief that a school uniform:

- Promotes a sense of pride in the school
- Engenders a feeling of belonging
- Is practical and distinctive
- Identifies the students with the school
- Is not distracting in class (as fashion clothing might be)
- Makes students feel equal to one another in terms of appearance
- Reflects the sense both of community and of diversity that the school takes pride in
- Is regarded as suitable, and good value for money, by most parents

## **All Students in Year 7 - 11 need:**

- Plain long or short-sleeved white shirt with a collar. Shirt must be tucked in at all times with the top button done up
- Plain black loose-legged trousers. No lycra, straight leg or skinny trousers are allowed
- Black Trutex or Banner front pleat skirt (must be knee-length)
- Plain black ankle socks or black tights. No leggings or knee-high socks allowed
- Navy blazer with school badge (worn at all times). Sleeves should be rolled down at all times
- School tie (length to the navel and pulled up to the neck)
- Plain thin navy V-neck pullover (optional)
- Plain black polishable leather shoes (laces of the same colour if required). No trainer style shoes are allowed. No boots. No patent leather. Students not wearing correct shoes will be provided with a pair to wear for the day.
- Blue or black water resistant winter coat, no longer than knee length. (No extremes in fashion and expense). Outside jackets and scarves should be removed when inside the main school building
- Backpack/satchel capable of fitting all books, including ones of A4 size, without bending

## **Items Banned from school:**

- Make-up (including foundation, tinted moisturiser/ fake tan and false eyelashes)
- Painted nails
- False nails
- Extreme haircuts or styles including but not limited to unnatural colours/dip-dye/tram-lines or shapes shaved into hair
- Facial or mouth piercings / multiple piercings per ear
- Hoodies (hoods are only permitted as part of a waterproof jacket or outside coats. Hoodies will be confiscated until collected by a parent)

- Wristbands / bracelets
- Smartwatches- these will be confiscated until the parent/carer collects them. A 40-minute HOY sanction will also be given
- Fizzy drinks / energy drinks
- Large quantities of chocolate, sweets, crisps or biscuits
- Chewing gum
- Scissors
- Compass
- Handbags / shoulder bags
- Aerosols / perfume

Only House and school achievement badges are permitted to be worn on students' blazers.

**Any student with a uniform infringement of a top button undone or a shirt untucked will be given a 40-minute HOY sanction.**

**Any student who is in breach of the uniform policy may be placed in isolation for the day including break and lunchtime.**

### Equipment

**Students are expected to bring the following equipment labelled and in a pencil case:**

- 2 black/blue pens
- 1 green pen
- 2 pencils
- ruler
- calculator (Casio FX-83GTX or FX-991EX)
- protractor

### **Plus, in a suitable bag:**

- reading book
- water bottle

### **Additions to the equipment list for 2020-21 are:**

- glue stick
- mini whiteboard and pen (which can be purchased from parent pay)
- 2b pencil for art
- highlighter pens
- coloured pencils

**We are asking students to bring in this extra equipment to avoid sharing between groups of students.**

If a student does not have the correct equipment they will be given the opportunity to purchase this from the Library during form time. Persistently forgetting equipment is a barrier to learning and will be sanctioned with a 40-minute HOY sanction.

### **For PE all students need:**

- Northwood School navy/amber polo shirt
- Northwood School navy/amber multi-sports top or Northwood School navy/amber zip jumper
- Northwood School navy/amber shorts and/or plain black tracksuit bottoms or sports leggings.
- Navy football socks
- Trainers
- Football boots\* (moulded studs, no blades)
- Gum shield\*
- Shin pads\* (optional for lessons, but compulsory for after school football club)
- No Vans/Converse/canvas shoes or plimsolls

\* Optional items

PE Kit should also be worn for all after school sports clubs. All PE kits should be free from any large logo or brand name.

**Students will be issued with a 40-minute HOD PE sanction for not having the correct full PE kit. If a student forgets only 1 item of kit they will be issued with a strike, two of which culminate in a 40-minute sanction.**

Students will still be required to bring in a full PE kit even if they are unable to fully participate due to injury. This is to ensure that their school uniform does not get wet or muddy during poor weather conditions when outside. Additionally, this helps to ensure that injury does not become a barrier to students' learning in PE.

Earrings / watches must be removed before the lesson.

School uniform and PE kit can be ordered from our suppliers: Pullens in Northwood, Angels in Rayners Lane or Adams in Ruislip Manor.

### **Jewellery and Headwear**

On health and safety grounds, we do not allow students to wear jewellery to school (except for 1 small plain gold or silver stud per ear and a watch. Students are not permitted to have more than one stud in each ear. Students cannot have any additional piercings eg barbells, rings etc)

Wristbands/ bracelets are not permitted.

We do not allow headwear to be worn during class time or inside school buildings, except for religious or medical reasons. Any headwear worn for medical/religious reasons should be plain navy blue. Any hair bands or hair clips should be plain navy blue.

### **Sixth Form**

Sixth Form students are role models for younger students and are expected to set an example to the rest of the school through their smart business-like dress. The intention of the Sixth Form dress code is to dress as if they were working in a smart office environment.

## Sixth Form Clothing

### Boys

- Shirt with collar and tie - no polo shirts
- Tailored trousers, chinos. (grey, black, beige) No jeans, combats, leggings, tracksuit bottoms or shorts
- Smart leather shoes (black, brown) shoes. Trainers, canvas pumps, heavy boots and flip-flops are not allowed.

### Girls

- Blouse, shirt or smart top – tops that expose the abdomen or reveal cleavage are unacceptable, as are strapless, strappy tops, backless or baggy tops with logos.
- Tailored trousers, knee-length skirt or dress. Skirts / dresses must not be too figure hugging or not have slits of more than two inches. No jeans, combats, tracksuit bottoms or shorts. Leggings may only be worn with a dress or skirt.
- Smart leather shoes (black, brown). Shoes (should not have a stiletto heel). Trainers, canvas pumps, heavy boots and flip-flops are not allowed.

### All

- Suit or smart jacket (optional)
- Jumper or cardigan (optional)

### Banned items:

- Hoodies
- T-shirts
- Denim
- Hair-dye (no unnatural colours)
- Excessive make-up
- Coats and casual jackets may not be worn inside the building

Most jewellery is considered acceptable, for sixth-formers, with the exception of tongue or facial piercings. However, students may be required to remove items if an excessive amount of jewellery is worn. Nails may be painted but impractical long false nails are not acceptable.

### **Role of the Class Teachers, Form Tutor and Support Staff**

- To ensure that students are in the correct uniform, challenge any infringements and sanction accordingly
- The Form Tutor will speak to students who do not wear the correct uniform during morning registration and will sanction them accordingly. Students are to be referred to their Head of Year and sanctioned as per our Behaviour Policy for repeated offences
- Teachers will check uniform upon entry/exit from every lesson and ensure it is appropriate and will sanction students for uniform infringements
- Teachers will also sanction any students outside of lessons for uniform infringements

### **Role of the Head of Year**

- The Head of Year is to ensure that students comply with the Uniform Policy agreed by the Governing Body
- As part of their duty within the maintenance of day to day discipline in the school, The Head of Year has a duty to enforce the school uniform throughout the school community
- The Head of Year will speak to the parents of students who persistently do not wear the correct uniform

### **Role of the Parents/Guardians**

- To ensure that their child/children adhere to the school's Uniform Policy
- Ensure that their child/children come to school in uniform every day unless there are special circumstances such as non-uniform days
- To ensure that they have all equipment for the day
- To support the school in sanctioning students as per our policy

### **Equalities**

**All** students have equal access to wearing school uniform. We ensure that the set uniform respects other policies such as the Equalities Statement and allows for individual sets of circumstances of all groups and individuals. Northwood School is committed to creating a positive climate that will enable everyone to work free from intimidation and harassment and to achieve their full potential.

### **Complaints Procedure**

Any parents/carers who wish to make a complaint regarding the uniform can do so in writing to the Headteacher. The Governing Body may get involved in particular cases if a satisfactory outcome is still not reached with the intervention of the Headteacher.

### **Policy Links**

This policy links with the following Policies:

- Behaviour Policy